

## ***Guild Event Policies***

- *Payment for the event is **required** at the time of registration.*
  - *Registration is done on a first-come, first-served basis until the event is full.*
  - *Once you are registered for an event, **no refund** will be given. However, if for some reason an event is cancelled, a full refund will be given.*
  - *If an event is full you may choose to be added to the "wait list" or have your payment mailed back to you.*
  - *If for some reason you cannot attend an event, please contact the event coordinator as soon as possible. If there is a waiting list you may be able to "sell" your spot at the event to the first available person on the list. If you are informed by the event coordinator that there is no waiting list you may find*
- someone to take your space in class. In either case, you will need to coordinate payment arrangements directly with your replacement. The event coordinator **MUST** be notified of all changes.*
- *This policy covers all guild sponsored events, including, but not limited to, classes, lectures, and retreats.*
  - *Photography or digital imaging is permitted for private, non-commercial use only and may not be reproduced, published, sold, posted on your personal website or commercially exploited without the written consent of the exhibitor, as all rights are reserved. We are delighted to have you photograph or sketch, for your personal use only, any of the quilts on display, unless a quilter has requested otherwise. Photography is not an entitlement but a privilege.*